

## LA Institute for Administrative Assistants (LIAA) Officers/Board for 2024-2025

### Officers

Dianne Borel, CAA  
**President**  
Administrative Office Coordinator  
Lafayette Parish School System  
113 Chaplin Drive  
Lafayette, LA 70508

Denise Tolber, CAA  
**President-Elect**  
Paralegal  
Caddo Parish Attorney's Office  
P.O. Box 1127  
Shreveport, LA 71163

Nikki Loupe, CAA  
**Vice President**  
Administrative Assistant 5  
LA Dept of Environmental Quality  
602 N. 5<sup>th</sup> Street  
Baton Rouge, LA 70802

Jeremy Swiney, CAA  
**Secretary**  
Senior Administrative Assistant (Council)  
Lafayette Consolidated Government  
P.O. Box 4017-C  
Lafayette, LA 70502

Gwen Martinez, CAA  
**Treasurer**  
Executive Secretary to the Superintendent  
Lafourche Parish School Board  
805 E. 7<sup>th</sup> Street  
Thibodaux, LA 70301

Fatima Gautier, CAA  
**Past President**  
Executive Assistant  
Visit Baton Rouge  
359 Third Street  
Baton Rouge, LA 70801

### Board Members (2-year terms)

Rhonda Dempster, CAA  
Executive Assistant to Mayor  
City of Thibodaux  
P.O. Box 5418  
Thibodaux, LA 70302

Joyce Anthony, CAA  
Administrative Assistant 5  
LA Dept. of Transportation & Development  
1201 Capitol Access Road  
Baton Rouge, LA 70802

Samantha Young-Lewis, CAA  
Executive Administrative Assistant  
Acadia Parish School Board  
P.O. Box 309  
Crowley, LA 70527

### Board Members (1-year term)

Carolyn Hayes, CAA  
Secretary-Treasurer  
Red River Parish Police Jury  
P.O. Box 709  
Coushatta, LA 71019

Rechell Pierre  
Judicial Assistant to Judge  
24<sup>th</sup> Judicial District Court  
200 Derbigny Street, Suite 4700  
Gretna, LA 70053

Melanie Cooper, CAA  
Administrative Assistant  
City of Monroe  
401 Lea Joyner Expressway  
Monroe, LA 71201

### LIAA Coordinator

Billie Tripp  
PO Box 1029  
Gonzales, LA 70707  
225-644-0619  
225-644-0122 (fax)  
[cctripp@eatel.net](mailto:cctripp@eatel.net)  
[www.liaanow.org](http://www.liaanow.org)